

**Probate Courts
2011 Staffing Levels**

Budget Committee Final Action
Adopted June 16, 2010

Dist. No.	Probate District	Benchmark for 2011 Staff Levels	Transitional Authorization
1	Hartford	13.0	13.0
2	West Hartford	6.4	6.4
3	Region #3 Bloomfield Granby Area	3.6	3.8
4	Region #4 Windsor Area	3.6	3.8
5	East Hartford	3.2	4.1
6	Glastonbury-Hebron	1.9	1.9
7	Newington	5.7	5.7
8	Berlin	5.2	5.2
9	Farmington Valley	3.5	3.5
10	Farmington-Burlington	2.5	3.0
11	Northern Central CT (Enfield Area)	3.7	3.7
12	Ellington	3.1	3.5
13	Greater Manchester	4.6	4.9
14	Region #14 (Portland Area)	2.2	2.2
15	Middletown	4.2	4.3
16	Meriden	1.9	1.9
17	Wallingford	3.6	3.6
18	Cheshire-Southington	4.5	4.5
19	Region 19 (Bristol Area)	6.8	7.3
20	Waterbury	8.0	8.0
21	Naugatuck	3.8	3.8
22	District No. 22 (Southbury/Woodbury)	5.7	6.6
23	Torrington Area	4.4	4.9
24	Litchfield Hills	4.0	4.4
25	Mansfield-Tolland	2.3	2.3
26	Northeast	3.1	3.1
27	Plainfield-Killingly	2.3	2.3

Dist. No.	Probate District	Benchmark for 2011 Staff Levels	Transitional Authorization
28	Windham-Colchester	2.6	2.6
29	Norwich	4.1	4.1
30	Southeast Corner (Groton Area)	5.0	5.0
31	New London	3.9	3.9
32	East Lyme Area	3.0	3.0
33	Saybrook	5.0	5.0
34	Madison-Guilford	2.4	2.5
35	Branford-North Branford	2.7	2.7
36	East Haven-North Haven	3.0	3.3
37	Hamden-Bethany	3.2	3.2
38	New Haven	9.7	9.7
39	West Haven	5.0	5.0
40	Milford-Orange	4.7	4.9
41	Derby	3.5	3.5
42	Shelton	2.8	3.0
43	Danbury	4.0	4.0
44	Housatonic (New Milford Area)	3.4	4.1
45	Northern Fairfield	3.7	3.7
46	Trumbull	2.4	2.7
47	Stratford	3.8	3.8
48	Bridgeport	10.8	10.8
49	Fairfield	4.3	4.6
50	Westport	1.9	1.9
51	Norwalk	6.7	7.3
52	Darien - New Canaan	2.7	4.9
53	Stamford	6.2	6.2
54	Greenwich	4.4	4.4
TOTAL		231.7	241.5

Regional Children's Probate Courts

2011 Staffing Levels

Budget Committee Final Action - Adopted June 16, 2010

Regional Children's Probate Court	Benchmark for 2011 Staff Levels	Transitional Authorization
-----------------------------------	---------------------------------	----------------------------

COURT STAFF (Excluding PCO's):

Central CT	1.8	1.8
Northeast	2.2	2.2
New Haven	6.4	6.4
New London	2.7	2.7
Waterbury	4.0	4.0
Total	17.1	17.1

PCO STAFF:

Central CT	2.0	2.0
Northeast	0.8	0.8
New Haven	4.9	4.9
New London	1.8	1.8
Waterbury	2.0	3.0
Total	11.5	12.5

TOTAL

Central CT	3.8	3.8
Northeast	3.0	3.0
New Haven	11.3	11.3
New London	4.5	4.5
Waterbury	6.0	7.0
Total	28.6	29.6

Staffing Plan - January 1, 2011

Probate District:

Hartford

District No.:

1

Positions	Benchmark	Transitional Authorization
Chief Clerk III	1.0	1.0
Chief Clerk II		
Chief Clerk I		
Deputy Clerk	1.0	1.0
Clerk	3.0	3.0
Assistant Clerk	4.0	4.0
Court Assistant	2.0	2.0
Court Staff Attorney	1.0	1.0
Temporary Staff		
Probate Court Officer	1.0	1.0
Security Officer		
TOTAL	13.0	13.0

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

West Hartford

District No.:

2

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II	0.9	0.9
Chief Clerk I		
Deputy Clerk		0.9
Clerk	1.8	0.9
Assistant Clerk	1.8	0.9
Court Assistant	1.9	1.6
Court Staff Attorney		0.9
Temporary Staff		0.3
Probate Court Officer		
Security Officer		
TOTAL	6.4	6.4

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Region #3 - Bloomfield Suffield Area

District No.:

3

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II		
Chief Clerk I	0.9	0.9
Deputy Clerk		
Clerk	0.9	1.7
Assistant Clerk	1.8	1.2
Court Assistant		
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	3.6	3.8

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Region #4 Windsor Area

District No.:

4

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II		
Chief Clerk I	0.9	0.9
Deputy Clerk		
Clerk	0.9	2.8
Assistant Clerk	1.8	
Court Assistant		
Court Staff Attorney		
Temporary Staff		0.1
Probate Court Officer		
Security Officer		
TOTAL	3.6	3.8

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

East Hartford

District No.:

5

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II		
Chief Clerk I	0.9	0.9
Deputy Clerk		
Clerk	0.9	1.8
Assistant Clerk	1.4	0.9
Court Assistant		0.3
Court Staff Attorney		
Temporary Staff		0.2
Probate Court Officer		
Security Officer		
TOTAL	3.2	4.1

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Glastonbury - Hebron

District No.:

6

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II		
Chief Clerk I	1.0	1.0
Deputy Clerk		
Clerk		
Assistant Clerk	0.9	0.9
Court Assistant		
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	1.9	1.9

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Newington

District No.:

7

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II	0.9	0.9
Chief Clerk I		
Deputy Clerk		
Clerk	1.8	2.6
Assistant Clerk	2.6	1.7
Court Assistant	0.4	0.5
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	5.7	5.7

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Berlin

District No.:

8

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II	0.9	0.9
Chief Clerk I		
Deputy Clerk		
Clerk	1.8	3.8
Assistant Clerk	1.8	
Court Assistant	0.7	0.5
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	5.2	5.2

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Simsbury Regional

District No.:

9

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II		
Chief Clerk I	0.9	0.6
Deputy Clerk		
Clerk	0.9	1.5
Assistant Clerk	1.7	1.4
Court Assistant		
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	3.5	3.5

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Farmington and Burlington

District No.:

10

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II		
Chief Clerk I	1.0	1.0
Deputy Clerk		
Clerk	1.0	1.0
Assistant Clerk	0.5	1.0
Court Assistant		
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	2.5	3.0

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

North Central CT (Enfield Area)

District No.:

11

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II		
Chief Clerk I	0.9	0.9
Deputy Clerk		
Clerk	0.9	1.5
Assistant Clerk	1.9	0.9
Court Assistant		0.4
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	3.7	3.7

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Ellington

District No.:

12

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II		
Chief Clerk I	0.9	0.9
Deputy Clerk		
Clerk	0.5	1.8
Assistant Clerk	1.7	0.8
Court Assistant		
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	3.1	3.5

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Greater Manchester

District No.:

13

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II	0.9	0.9
Chief Clerk I		
Deputy Clerk		
Clerk	0.9	2.4
Assistant Clerk	2.3	0.8
Court Assistant	0.5	0.7
Court Staff Attorney		
Temporary Staff		0.1
Probate Court Officer		
Security Officer		
TOTAL	4.6	4.9

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Region #14 (Portland Area)

District No.:

14

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II		
Chief Clerk I	0.7	0.7
Deputy Clerk		
Clerk	1.0	1.0
Assistant Clerk	0.5	0.5
Court Assistant		
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	2.2	2.2

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Middletown

District No.:

15

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II	0.9	0.5
Chief Clerk I		
Deputy Clerk		
Clerk	1.8	2.5
Assistant Clerk	1.5	0.8
Court Assistant		0.4
Court Staff Attorney		
Temporary Staff		0.1
Probate Court Officer		
Security Officer		
TOTAL	4.2	4.3

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Meriden

District No.:

16

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II		
Chief Clerk I	1.0	1.0
Deputy Clerk		
Clerk	0.9	0.9
Assistant Clerk		
Court Assistant		
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	1.9	1.9

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Wallingford

District No.:

17

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II		
Chief Clerk I	1.0	1.0
Deputy Clerk		
Clerk	1.0	1.6
Assistant Clerk	1.6	1.0
Court Assistant		
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	3.6	3.6

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Cheshire-Southington

District No.:

18

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II	0.9	0.9
Chief Clerk I		
Deputy Clerk		
Clerk	1.3	2.6
Assistant Clerk	1.8	1.0
Court Assistant	0.5	
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	4.5	4.5

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Region #19 (Bristol Area)

District No.:

19

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II	1.0	1.0
Chief Clerk I		
Deputy Clerk		
Clerk	2.4	2.4
Assistant Clerk	2.4	2.6
Court Assistant	1.0	1.3
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	6.8	7.3

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Waterbury

District No.:

20

Positions	Benchmark	Transitional Authorization
Chief Clerk III	1.0	1.0
Chief Clerk II		
Chief Clerk I		
Deputy Clerk	1.0	1.0
Clerk	1.0	1.0
Assistant Clerk	2.0	2.0
Court Assistant	2.0	2.0
Court Staff Attorney	1.0	1.0
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	8.0	8.0

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Naugatuck

District No.:

21

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II		
Chief Clerk I	1.0	1.0
Deputy Clerk		
Clerk	1.9	1.9
Assistant Clerk	0.9	0.9
Court Assistant		
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	3.8	3.8

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

District No 22 (Southbury/Woodbury)

District No.:

22

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II	1.0	1.0
Chief Clerk I		
Deputy Clerk		
Clerk	2.0	3.9
Assistant Clerk	2.0	1.7
Court Assistant	0.7	
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	5.7	6.6

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Torrington Area

District No.:

23

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II	0.9	0.9
Chief Clerk I		
Deputy Clerk		
Clerk	1.0	1.7
Assistant Clerk	1.8	1.5
Court Assistant	0.7	0.8
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	4.4	4.9

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Litchfield Hills

District No.:

24

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II	1.0	1.0
Chief Clerk I		
Deputy Clerk		
Clerk	2.0	2.5
Assistant Clerk	1.0	0.9
Court Assistant		
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	4.0	4.4

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Mansfield - Tolland

District No.:

25

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II		
Chief Clerk I	0.8	0.8
Deputy Clerk		
Clerk	0.7	0.7
Assistant Clerk	0.8	0.8
Court Assistant		
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	2.3	2.3

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Northeast

District No.:

26

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II		
Chief Clerk I	0.9	0.9
Deputy Clerk		
Clerk	0.9	1.3
Assistant Clerk	1.3	0.9
Court Assistant		
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	3.1	3.1

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Plainfield-Killingly

District No.:

27

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II		
Chief Clerk I	0.9	0.9
Deputy Clerk		
Clerk	0.9	0.9
Assistant Clerk	0.5	0.5
Court Assistant		
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	2.3	2.3

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Windham - Colchester

District No.:

28

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II		
Chief Clerk I	0.9	0.9
Deputy Clerk		
Clerk	0.9	0.9
Assistant Clerk	0.8	0.8
Court Assistant		
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	2.6	2.6

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Norwich

District No.:

29

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II	0.9	0.9
Chief Clerk I		
Deputy Clerk		
Clerk	0.9	0.9
Assistant Clerk	1.8	1.8
Court Assistant	0.5	0.5
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	4.1	4.1

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Southeastern Corner (Groton/Stonington)

District No.:

30

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II	1.0	1.0
Chief Clerk I		
Deputy Clerk		
Clerk	1.9	1.9
Assistant Clerk	1.9	1.9
Court Assistant	0.2	0.2
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	5.0	5.0

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

New London

District No.:

31

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II		
Chief Clerk I	0.9	0.9
Deputy Clerk		
Clerk	2.0	2.5
Assistant Clerk	1.0	0.5
Court Assistant		
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	3.9	3.9

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Region #32 East Lyme Area

District No.:

32

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II		
Chief Clerk I	1.0	1.0
Deputy Clerk		
Clerk	1.0	1.0
Assistant Clerk	1.0	1.0
Court Assistant		
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	3.0	3.0

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Saybrook

District No.:

33

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II	1.0	1.0
Chief Clerk I		
Deputy Clerk		
Clerk	2.0	3.0
Assistant Clerk	2.0	1.0
Court Assistant		
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	5.0	5.0

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Madison - Guilford

District No.:

34

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II		
Chief Clerk I	0.9	0.9
Deputy Clerk		
Clerk	0.9	1.0
Assistant Clerk	0.6	0.6
Court Assistant		
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	2.4	2.5

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Branford - North Branford

District No.:

35

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II		
Chief Clerk I	0.9	0.9
Deputy Clerk		
Clerk	0.9	1.8
Assistant Clerk	0.9	
Court Assistant		
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	2.7	2.7

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

East Haven-North Haven

District No.:

36

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II		
Chief Clerk I	0.9	0.9
Deputy Clerk		
Clerk	0.9	0.9
Assistant Clerk	1.2	1.2
Court Assistant		0.3
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	3.0	3.3

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Hamden-Bethany

District No.:

37

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II		
Chief Clerk I	0.9	0.9
Deputy Clerk		
Clerk	0.9	
Assistant Clerk	0.9	1.8
Court Assistant	0.5	0.5
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	3.2	3.2

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

New Haven

District No.:

38

Positions	Benchmark	Transitional Authorization
Chief Clerk III	0.7	0.7
Chief Clerk II		
Chief Clerk I		
Deputy Clerk	0.9	0.9
Clerk	1.8	1.8
Assistant Clerk	2.6	2.6
Court Assistant	2.8	2.8
Court Staff Attorney	0.9	0.9
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	9.7	9.7

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

West Haven

District No.:

39

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II	1.0	1.0
Chief Clerk I		
Deputy Clerk		
Clerk	2.0	2.4
Assistant Clerk	2.0	1.6
Court Assistant		
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	5.0	5.0

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Milford - Orange

District No.:

40

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II	0.9	0.9
Chief Clerk I		
Deputy Clerk		
Clerk	0.9	0.6
Assistant Clerk	2.0	2.0
Court Assistant	0.9	1.4
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	4.7	4.9

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Derby

District No.:

41

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II		
Chief Clerk I	0.9	0.9
Deputy Clerk		
Clerk	0.9	1.7
Assistant Clerk	1.7	0.9
Court Assistant		
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	3.5	3.5

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Shelton

District No.:

42

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II		
Chief Clerk I	1.0	1.0
Deputy Clerk		
Clerk	0.9	
Assistant Clerk	0.9	1.5
Court Assistant		
Court Staff Attorney		0.5
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	2.8	3.0

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Danbury

District No.:

43

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II	0.9	1.0
Chief Clerk I		
Deputy Clerk		
Clerk	1.3	1.5
Assistant Clerk	1.8	1.5
Court Assistant		
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	4.0	4.0

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Housatonic (New Milford Area)

District No.:

44

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II		
Chief Clerk I	0.9	0.9
Deputy Clerk		
Clerk	0.9	
Assistant Clerk	1.6	2.5
Court Assistant		0.7
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	3.4	4.1

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Northern Fairfield

District No.:

45

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II		
Chief Clerk I	0.9	0.9
Deputy Clerk		
Clerk	0.9	1.9
Assistant Clerk	1.9	0.9
Court Assistant		
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	3.7	3.7

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Trumbull

District No.:

46

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II		
Chief Clerk I	0.8	0.8
Deputy Clerk		
Clerk	0.8	1.6
Assistant Clerk	0.8	
Court Assistant		
Court Staff Attorney		
Temporary Staff		0.3
Probate Court Officer		
Security Officer		
TOTAL	2.4	2.7

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Stratford

District No.:

47

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II		
Chief Clerk I	1.0	0.9
Deputy Clerk		
Clerk	1.0	0.9
Assistant Clerk	0.9	1.8
Court Assistant	0.9	0.2
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	3.8	3.8

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Bridgeport

District No.:

48

Positions	Benchmark	Transitional Authorization
Chief Clerk III	0.9	0.9
Chief Clerk II		0.9
Chief Clerk I		3.6
Deputy Clerk	0.9	1.8
Clerk	2.7	0.9
Assistant Clerk	3.6	0.9
Court Assistant	1.8	0.9
Court Staff Attorney	0.9	0.9
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	10.8	10.8

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Fairfield

District No.:

49

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II	0.9	0.8
Chief Clerk I		
Deputy Clerk		
Clerk	0.9	1.5
Assistant Clerk	2.5	1.3
Court Assistant		0.5
Court Staff Attorney		
Temporary Staff		0.5
Probate Court Officer		
Security Officer		
TOTAL	4.3	4.6

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Westport

District No.:

50

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II		
Chief Clerk I	0.9	0.9
Deputy Clerk		
Clerk	1.0	1.0
Assistant Clerk		
Court Assistant		
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	1.9	1.9

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Norwalk

District No.:

51

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II	0.9	0.8
Chief Clerk I		
Deputy Clerk		
Clerk	1.8	2.4
Assistant Clerk	3.6	3.2
Court Assistant	0.4	
Court Staff Attorney		0.8
Temporary Staff		0.1
Probate Court Officer		
Security Officer		
TOTAL	6.7	7.3

Full Time Equivalent (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Darien-New Canaan

District No.:

52

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II		
Chief Clerk I	0.9	0.9
Deputy Clerk		
Clerk	0.9	1.8
Assistant Clerk	0.9	1.7
Court Assistant		0.5
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	2.7	4.9

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Stamford

District No.:

53

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II	0.9	0.8
Chief Clerk I		
Deputy Clerk		
Clerk	1.8	3.2
Assistant Clerk	2.7	1.5
Court Assistant	0.8	0.5
Court Staff Attorney		
Temporary Staff		0.2
Probate Court Officer		
Security Officer		
TOTAL	6.2	6.2

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Greenwich

District No.:

54

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II	0.9	0.9
Chief Clerk I		
Deputy Clerk		
Clerk	1.8	3.5
Assistant Clerk	1.7	
Court Assistant		
Court Staff Attorney		
Temporary Staff		
Probate Court Officer		
Security Officer		
TOTAL	4.4	4.4

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

New Haven RCPC

Positions	Benchmark	Transitional Authorization
Chief Clerk III	0.8	0.8
Chief Clerk II		
Chief Clerk I		
Deputy Clerk	1.0	1.0
Clerk	2.6	2.6
Assistant Clerk	1.0	1.0
Court Assistant	1.0	1.0
Court Staff Attorney		
Temporary Staff		
Probate Court Officer	4.0	4.0
Security Officer	0.9	0.9
TOTAL	11.3	11.3

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Central CT RCPC

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II		
Chief Clerk I	0.9	0.8
Deputy Clerk		
Clerk	0.9	1.0
Assistant Clerk		
Court Assistant		
Court Staff Attorney		
Temporary Staff		
Probate Court Officer	2.0	2.0
Security Officer		
TOTAL	3.8	3.8

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

New London RCPC

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II	0.9	0.9
Chief Clerk I		
Deputy Clerk		
Clerk	0.9	0.9
Assistant Clerk	0.9	0.9
Court Assistant		
Court Staff Attorney		
Temporary Staff		
Probate Court Officer	1.8	1.8
Security Officer		
TOTAL	4.5	4.5

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Northeast RCPC

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II		
Chief Clerk I	0.9	0.9
Deputy Clerk		
Clerk	0.9	0.9
Assistant Clerk		
Court Assistant	0.4	0.4
Court Staff Attorney		
Temporary Staff		
Probate Court Officer	0.8	0.8
Security Officer		
TOTAL	3.0	3.0

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)

Staffing Plan - January 1, 2011

Probate District:

Waterbury RCPC

Positions	Benchmark	Transitional Authorization
Chief Clerk III		
Chief Clerk II	1.0	1.0
Chief Clerk I		
Deputy Clerk		
Clerk	1.0	1.0
Assistant Clerk	1.0	1.0
Court Assistant	1.0	1.0
Court Staff Attorney		
Temporary Staff		
Probate Court Officer	2.0	3.0
Security Officer		
TOTAL	6.0	7.0

Full Time Equivalents (FTE) = 40 Hour Work Week (2,080 Annual Hours)